Submission guideline of Mita Gakkai Zasshi (Mita Journal of Economics)

1. The primary purpose of *Mita Gakkai Zasshi (Mita Journal of Economics)* is to publish the research results of the members of the Keio Economic Society, and the Editorial Board of *Mita Gakkai Zasshi*, which is organized by the Committee of the Keio Economic Society, is in charge of editing.

2. Manuscripts should be written in either Japanese or English. For Japanese submissions, please refer to the Japanese version of the submission guidelines.

3. The submitted papers must be Original Article, Research Note, or Review Article. Original Article, Research Note, and Review Article should not exceed 16,000, 12,000, and 20,000 words, respectively, at the time of submission.

4. Manuscripts should be submitted as a PDF file to the following: Editorial Board of *Mita Gakkai Zasshi*: <u>kes@econ.keio.ac.jp</u>

5. Manuscripts should be sent in the following format:

(1) The manuscript should include an abstract (approximately 100 words), keywords (maximum of 5 keywords), and JEL Classification (approximately 3) before the main text.

(2) The submitted manuscript must be a standalone, complete document. Authors are permitted to proofread only up to the second proofreading, and no additional corrections are allowed except for typographical errors and omissions.

(3) Once a paper has been accepted for publication, authors will be required to submit a final version in MS-Word (doc) or LaTeX, in addition to the PDF file of the manuscript. The preferred formats for graphs and tables are eps or Excel.

6. Non-member submissions require a letter of recommendation from a member. Reviewers requested by the Editorial Board will evaluate submitted papers to determine whether they are suitable for publication. Exceptions will be made for papers requested by the Editorial Board. Moreover, even if the submission is from a member, if requested by the author, the reviewer requested by the Editorial Board will decide whether or not to publish the article.

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